



Information First
Governance and Analytics Solutions



Records Management Consultants

Committed to simplifying complex information challenges.
We offer a comprehensive suite of services tailored to meet the unique needs of businesses across various industries.

FEATURES

- Record Retention Schedules
- Information Governance and Compliance
- Records Lifecycle Disposition and Destruction
- Physical Records Management
- Barcode Tracking

AREAS OF EXPERTISE

- Structured and Unstructured Data
- Data Discovery
- Data Protection
- Data Cleanup
- Legacy Data Migration
- Data Analytics and Dashboarding
- Data Visualization

OTHER PROFESSIONAL SERVICES

- New Business Process Implementation
- Business Workflow
- Training and eLearning
- Application Retirement
- Document Digitization and Scanning
- Custom Integrations
- Third Party Application Integrations

PRODUCT EXPERIENCE

Content Manager

Structured Data
Manager

ControlPoint

Data Discovery
& Risk Insights

EzeScan

DocuSign

SharePoint

MS Office

PowerShell

Contact Us

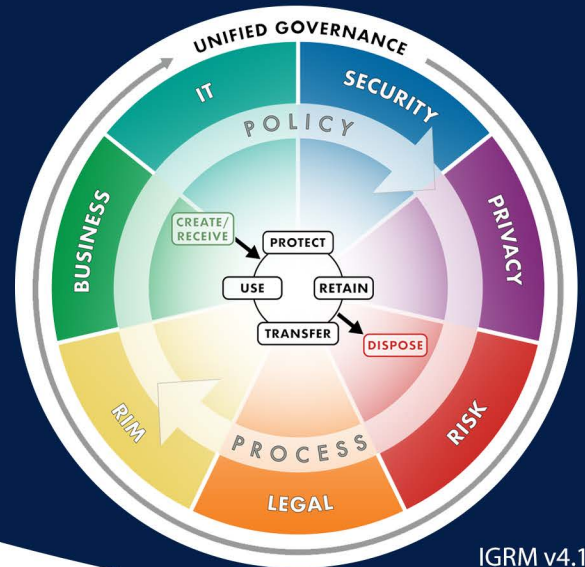


Testimonial

"We successfully migrated our document management and warehouse applications to Information First's Content Manager Cloud, integrated seamlessly with DocuSign and document scanners, and steadily expanded the system's adoption across City departments—all without any system downtime and minimal reliance on internal staff, thanks to the outstanding support provided by Information First."

- Patricia Cabrera,
Enterprise Records Manager

Information Governance Reference Model (IGRM) Balancing VALUE, RISK, and COST



Our Amazing Customers

State & Local Government

City of Las Vegas
City of Albuquerque
City of Alexandria
City of Portland
City of Kirkland
City of Tampa
Sarpy County NE
Fairfax County VA
Calvert County MD
Eau Claire County WI
Lancaster County NE
Prince William County VA
Kenai Borough AK
Mat-Su Borough AK
Oregon Metro
Multnomah County OR
Yavapai County AZ
Denver Metro Water
Tampa Bay Water
Loudoun Water
Platte River Power Authority
Benton Public Utilities District
New York State Education Dept
Georgia Dept of Community Affairs
Georgia State Archives
Michigan State Records Center
New Mexico State Records Center
Rhode Island Judicial Records Center
Texas Health & Human Services
Elections BC

Federal Government

FDIC
DARPA
US Central Command
US Northern Command
US Strategic Command
US Transportation Command
US Special Operations Command
US Army, Navy, and Air Force
US District Court of South Florida
Bureau of Fiscal Service
US Development Finance Corp
US Chemical Safety & Hazard Board
Pacific Northwest National Laboratory
Knolls Atomic Power Laboratory
Bettis Atomic Power Laboratory
DOE Savannah River Site
DOE West Valley Decomm Project
DOE Office of Legacy Management
Department of Commerce
Department of Veterans Affairs

Regulated Industry

MGM
GSK
Citgo
AbbVie
Biogen
AmplifyBio
Lotte Biologics
Astellas Pharma
Tyson Foods
Perdue Farms
Canadian Tire
Warburg Pincus
Federated Insurance
Northwestern Energy
Teva Pharmaceuticals
Major League Baseball
Papa Johns International
Prestige Consumer Healthcare



Schedule
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Contact us today

to hear how we can improve your compliance,
reduce your corporate risk, and protect your
most valuable information assets.



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